

## **JOB ANNOUNCEMENT VILLAGE OF CORONA**

**POSITION:** Public Works Director, Full Time Position

**EMPLOYER:** Village of Corona

**CLOSING DATE:** Open until filled

**COMPENSATION:** Dependent upon experience, eligible for benefits

**TO APPLY:** All qualified candidates are strongly encouraged to apply. To apply, please send a letter of application, resume, and completed application to:

By mail to:

Village of Corona  
P.O. Box 37  
Corona, NM 88318

Or by email to:

[villageofcorona@plateautel.net](mailto:villageofcorona@plateautel.net)

Applications are available at the Village Hall Office and online at [www.villageofcorona.com](http://www.villageofcorona.com)

**DESCRIPTION:** Position plans, organizes, manages, and supervises the work of the Village of Corona Public Works Department. The Public Works Director is responsible for the maintenance of Street, Water, Solid Waste, Wastewater and Natural Gas Systems. Position requires the ability to operate heavy equipment. Knowledge of basic OSHA guidelines for safety in confined entry, trenching, heavy equipment operation, traffic control, state motor vehicle laws and geographical layout of Village a plus. Work requires long periods of physical exertion, agility, and dexterity. Position performs other duties as required and must be available to respond to emergency calls on a 24-hour basis. Will be responsible for the proper documentation including operator log, maintenance records, and safety logs pertaining to the Natural Gas, Water, and Wastewater Systems. Will be responsible for all reporting to the local, state, and federal agencies for the Natural Gas, Water, Wastewater, and Solid Waste Systems. Position is a 40 hr/week position with possible overtime as directed by the Mayor. A more detailed job description is available at [www.villageofcorona.com](http://www.villageofcorona.com).

**QUALIFICATIONS:** Successful candidates must have a valid CDL **or** ability to obtain a CDL within six months of employment. This is a safety-sensitive position. Must be able to pass initial employment drug screening and will be subject to random drug testing. Successful candidates must have a High School Diploma or GED with additional advanced education preferred. Three years experience in the Natural Gas Field in operations and maintenance preferred or willingness to acquire the necessary certifications and qualifications. Computer proficiency is required. Must have strong problem-solving, organizational, and communication skills. Must be able to work with minimal supervision. Work requires long periods of physical exertion, agility, and dexterity. Experience in heavy equipment operation and pipeline construction or maintenance preferred. Must have or be able to obtain Natural Gas, Water, and Wastewater certifications as mandated.

The Village of Corona is an Equal Opportunity Employer.

Posted:

For more information call (575) 849-5511 or email [villageofcorona@plateautel.net](mailto:villageofcorona@plateautel.net)